

# WAKE FOREST FIRE DEPARTMENT

09/29/2015



2015

ANNUAL REPORT





Dear Citizens,

This annual report is completed in an effort to provide you with a variety of information regarding the actions of the Wake Forest Fire Department for the fiscal year 2015 (July 1, 2014 - June 30, 2015). In keeping with our Mission, Vision, and Core Values, Wake Forest Firefighters consistently demonstrate a personal commitment to protect the quality of life and to protect property in both Wake Forest and the Wakette Fire District. Wake Forest Firefighters responded to more than 3110 incidents during the last fiscal year. As we approach 2016, we will continue to provide a high level of service to the community in the most efficient manner. The safety of our residents and firefighters continues to be our highest priority. The members of the WFFD work tirelessly every day serving and protecting their community and deserve to be recognized for their outstanding contributions to our community.



The department worked diligently this year accomplishing a number of major projects. Fire prevention in 2014 continued to be an incredible opportunity for firefighters to interact and teach fire safety to the children of our community. The department also made some significant changes in our apparatus fleet. We were able to sell our Air Truck and we have sent the Rescue truck to be sold. In return, we gained a reserve Ladder truck and a reserve Engine to ensure that our first out assignments stay in service. We have ordered a new Engine to be placed in our new station that is being built on the west side of the district. Our fire personnel continue to receive and execute training to some of the highest levels statewide. We have successfully certified all of our paid staff in Technical Rescue General and Vehicle Machinery Rescue and completed a recruit school that graduated 10 new employees. We have made our facilities a priority this past year and will continue addressing this issue in the upcoming year in an effort to make sure they are safe, comfortable and presentable to the public.

I would like to thank each of you for the continued encouragement and trust that you have exhibited in our department over the past year. I would also like to thank the Wake Forest Fire Department Board of Directors for their guidance and support, which enables us to offer the level of service that we provide. Lastly, I would like to express my sincerest gratitude to the devoted members of the Wake Forest Fire Department for their commitment and professionalism in carrying out their duties.

Thank you for allowing me to continue to serve as your Fire Chief and for your sustained support as we continue to adapt to the constant development within our community. God has richly blessed me in many ways, including the opportunity and abilities to serve in this capacity as your Fire Chief. I do not take my responsibilities lightly and constantly strive to meet your expectations. It is truly an honor to serve you and I look forward to future service and success.

Sincerely,

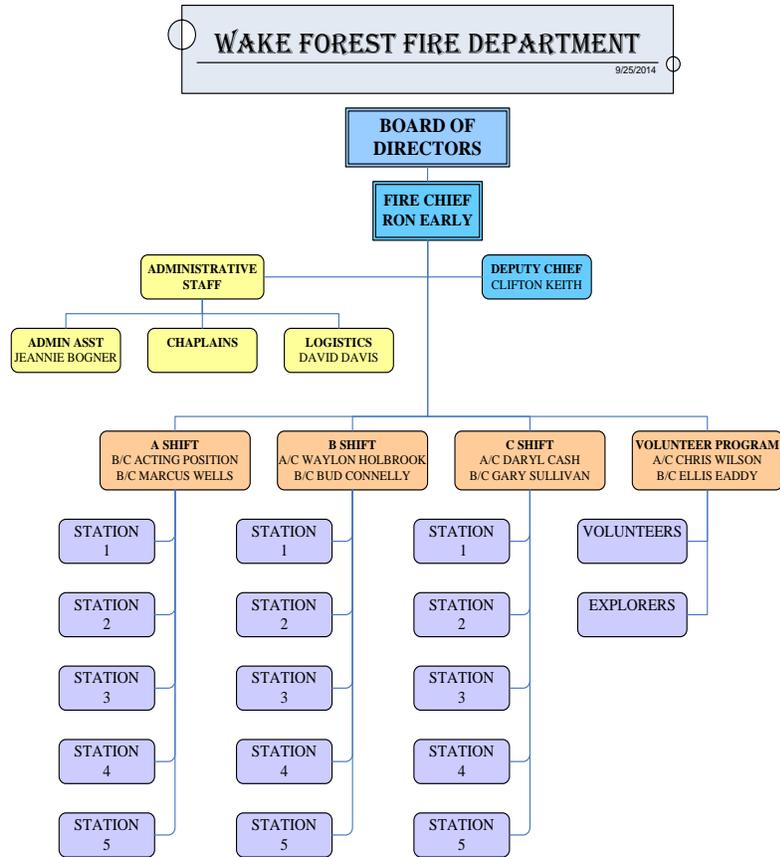
A handwritten signature in black ink that reads "Rondall L. Early".

Rondall L. Early  
Fire Chief



## Table of Contents

Organizational Chart.....	4
Members.....	4
Committees.....	7
Organizational Background.....	9
Wake Forest Fire District and Station Locations.....	12
Apparatus Profile.....	13
Department Slogan.....	18
Mission Statement.....	18
Vision Statement.....	18
Core Values.....	18
Core Services.....	19
Management Team.....	25
Assistant Chiefs Future Planning.....	26
Logistics Future Planning.....	30
Fire Investigator Program and Chaplain Program.....	32
Major Milestones in the Past Year.....	33
Budget.....	43
Photos.....	44



## Members of the Wake Forest Fire Department

### Board of Directors

President  
Stanley Denton



Vice President  
Randy Bright



Secretary  
James Holding

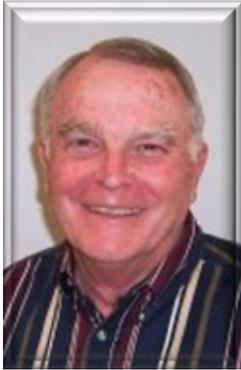


Treasurer  
Bill Wandrack





Clifton Keith



Thomas Walters



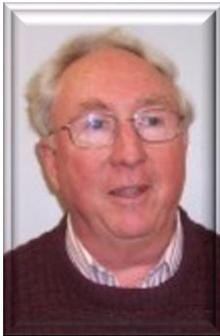
Frank Drake



Sue Anthony



Dean Tryon



Jason Deitch



Ann Reeve (Ex-Officio)



## **Management**

Fire Chief - Ron Early

Administrative Assistant - Jeannie Bogner

Deputy Chief - Clifton Keith

Logistics – David Davis

Assistant Chiefs - Daryl Cash, Waylon Holbrook, Chris Wilson



**Paid Suppression Staff**

**Acting B/C**

**A/C Waylon Holbrook**

**A/C Daryl Cash**

**A Shift**

**B Shift**

**C Shift**

**Engine 1**

**Engine 1**

**Engine 1**

Captain Ian Moffatte  
Lieutenant Mike Swiman  
Firefighter Martin Barrett  
Firefighter Chris Kearney

Captain Vacant  
Lieutenant Justin Brown  
Firefighter Scott Knowles  
Firefighter Taylor Cornelius

Captain Greg Hockaday  
Lieutenant John-Caleb Sadler  
Lieutenant Randy Privette  
Firefighter FC Dustin Satterwhite  
Firefighter Justin Mitchell

**Engine 2**

**Engine 2**

**Engine 2**

Captain Erick Mohn  
Lieutenant Chris Kimley  
Firefighter Josh Main  
Firefighter Alfred Harvey

Captain Reginald Rogers  
Lieutenant Davis Sandling  
Firefighter FC Paul Croteau  
Firefighter Bill Windsor

Captain Stephen Driver  
Lieutenant Tony Lamberti  
Firefighter John Stauffer  
Firefighter Ed Eason

**Engine 3**

**Engine 3**

**Engine 3**

Captain Bo Medlin  
Lieutenant Scott King  
Firefighter FC Robbie Weatherford  
Firefighter Randy Wolfenbarger

Captain Chris Lewis  
Lieutenant Nick Carter  
Firefighter Jeff Putnam  
Firefighter Justin Schwenk

Captain Ed Barrett  
Lieutenant Nick Tart  
Firefighter Vacant  
Firefighter Chad Page

**Engine 4**

**Engine 4**

**Engine 4**

Captain Jeremey Blake  
Lieutenant Ben Davis  
Firefighter FC Christopher Wilkins  
Firefighter Scott Gregory

Captain Kyle Mangum  
Lieutenant Brandon Brown  
Firefighter Ethan Medlin  
Firefighter Mary Beth King

Captain Blair Thomas  
Lieutenant Bryon Timberlake  
Firefighter Seth Barefoot  
Firefighter Aaron Hale

**Ladder 1**

**Ladder 1**

**Ladder 1**

Captain Wayne Burton  
Lieutenant Steven Wagner  
Firefighter FC Bobby Neal  
Firefighter Brendan Handford

Captain Matt Strawbridge  
Lieutenant Brandon McGhee  
Firefighter Vacant  
Firefighter Lee Blackwell

Captain Bryan Wright  
Lieutenant Garrett Jackson  
Firefighter FC Justin Alderman  
Firefighter Thomas Schwenk

**Weekdays Engine 5**

**Weekdays Engine 5**

**Weekdays Engine 5**

Captain Chris Townsend  
Lieutenant Jeremy Dillard  
Firefighter FC Richard Capps

Captain David Stanton  
Lieutenant Randall Schmidt  
Firefighter FC Richard Moore

Captain Jose Mendez  
Lieutenant Dustin Arnold  
Firefighter Seth Hall



## **Volunteer Suppression Staff**

Assistant Chief – Volunteer Operations			
Chris Wilson			

Battalion Chiefs			
Training	Staffing	PPE/Uniforms	Explorers
Eaddy	Wells (A)	Connelly (B)	Sullivan (C)

Captains			
Company 1	Company 2	Company 3	Company 4
Knorr	Schultz	Armstrong	Meyer

Lieutenants			
G. Wiggs	M. Kelling	J. Strickland	T. Brown
			B. Carper

Firefighters			
M. Szymanski	C. Barringer	I. Foley	M. McDonald
M. Lusardi	A. Watters	N. Wright	E. Driscoll
A. Vaughn	J. Schwenk	A. Cashwell	H. Fuller
J. Brown	J. Caldwell	W. Riddle	J. Gardner
J. Driver	S. McKenzie	C. Rivenbark	I. Cofield
V. Curci	D. Phipps	H. Rogers	J. Hannum
R. Jackson	T. Breeding	S. Coleman	C. Nuckles
T. Murar	M. Horne	M. Stevens	D. Bailey
		K. Coutcher	B. Wells

## **Committees and Individual Work Groups**

Over the last several years, WFFD has developed several committees and individuals to assist management with making decision on operational, administrative and projects that we are working on. Members of WFFD have recognized the needs in different categories and have stepped up and developed these committees or tasks to make sure WFFD is making the right decisions. The organization owes a lot of gratitude to these individuals for their hard work and commitment to improving our department.

### **Safety Committee**

Ed Barrett, Kyle Mangum, Steven Wagner, Bobby Neal, Jeff Wicksel, Randall Schmidt, Jeremy Blake, Nick Tart, Bud Connelly, Chad Page, Liz Driscoll

### **Engine 4 Committee**

Daryl Cash, Brandon McGhee, Garrett Jackson, Randy Privette, Brandon Brown



**Station 4 Committee**

Matt Strawbridge, Blair Thomas, Garrett Jackson, Greg Hockaday, Paul Croteau, Jason Deitch, Dean Tryon

**Awards Committee**

Scott King, Jeremy Blake, Ed Barrett, Clifton Keith, Nick Tart, Davis Sandling, Liz Driscoll, Greg Wiggs, Tommy Brown, Bud Connelly, Kyle Mangum

**Equipment Committee**

Ben Meyer, Bobby Neal, Bruce Carper, Daryl Cash, Dustin Satterwhite, James Kimley, Justin Schwenk, Kyle Mangum, Nick Carter, Thomas Schwenk

**MDT Committee**

Ian Moffatte, Justin Alderman, Kyle Mangum, Tony Lamberti, Daryl Cash

**Policy Committee**

Wayne Burton, Ben Davis, Ed Barrett, Jeremy Blake, Erick Mohn

**Nozzle Committee**

Nick Tart, Waylon Holbrook, Justin Schwenk, Bobby Neal, Jeremy Blake, John-Caleb Sadler

**Hiring Committee**

Reginald Rogers, Brandon Brown, Kyle Mangum, Josh Main

**PPE Committee**

Paul Croteau, Garrett Jackson, Bryan Wright

**County Committees**

Fire Commission	Ron Early (alternate)
Compensation/Staffing	Ron Early
Apparatus	Daryl Cash
Facility	Ron Early, Jeremy Blake (alternate)
Equipment	Chris Wilson (alternate)
Communications	Marcus Wells
Training	Mike Swiman (alternate)

**Individual Tasks**

Pre-Plans	Wayne Burton
Ladders	Bryan Wright
Air Packs	Ed Barrett
Life Rope	Davis Sandling
Small engine/Tools	Dustin Satterwhite
Saw Blades	Bobby Neal
Hydrants	Bo Medlin
Meters, EMS Supplies	Mike Swiman
Active 911	Justin Alderman
Hose	Stephen Driver
Safety House	Chris Wilkins
Website	Ben Davis



## Organizational Background

The Town of Wake Forest's fire protection service was founded in 1921 and was first organized by Thomas Arrington, Sr., who served as the department's Fire Chief. The original department was founded as a community fire brigade to provide fire protection services to areas of the Town and the Wake Forest College. As the Town and the community grew, the fire department quarters was relocated to the old town hall building. It was housed there until 1973, when the need arose to relocate to renovated quarters on South White Street.

The Wakette Fire Protection District was founded in 1956, with Willis Winston as its first Fire Chief. The Wakette organization was charged with providing fire protection services to unincorporated areas outside of the Town of Wake Forest. Equipment for the Wakette District was housed in the basement of the old town hall until it was moved to a new firehouse, constructed in 1966, at the intersection of South White Street and Elm Avenue.

These two departments existed side-by-side utilizing the same personnel but separate equipment. In 1983, with assistance from Sherman Pickard of the North Carolina Institute of Government, these two organizations were merged together to form the Wake Forest Fire Department, Inc. The merger was the first of its kind in North Carolina where a municipality contracted its fire protection to another agency. In 1986, a new firehouse was constructed at 420 East Elm Avenue to meet the housing demands for both of the organizations apparatus and equipment.



In 1993, the Board of Directors recognized that the explosive growth in the area was taxing the volunteer's ability to handle the increasing incident volume. The Board of Directors deemed it necessary to create (3) full-time staff positions to guarantee the response of a fire unit to meet the fire and medical needs of the Wake Forest Fire District.



In 2000, the Wake Forest Fire Department was charged with providing emergency medical first responder services within the Wake Forest Fire District. This addition of services would aid the Wake County Emergency Medical Service's with their efforts to reduce response times to emergency medical incidents within the Wake County area.

Located on Ligon Mill Road, Station 2 was completed in 2001. The original building included an 800 square-foot suite leased by the Wake Forest Police Department as a substation.



In 2007 Wake Forest Fire Department took possession of a residence located on Forestville Road and began staffing a daytime crew to respond to emergency incidents. In 2009, a modern and progressive two bay fire station was constructed.



The current Wake Forest Fire Department Station 5 was previously Falls Fire Department. Before the building was used as a fire station, it was originally a community house and is still used for the community today. The land for the community center was donated to the Falls Community in November 1954 by Erwin Cotton Mills. In 1969, The Falls Club took on the organization of the fire department as their project. The department asked the Community Club for permission to build two new bays that would be attached to the community center. Permission was granted and the department began construction. Most of the construction was done by members of the department and was finished by contracted builders. Two years later the department added two more bays. Equipment was purchased as money became available while neighboring departments donated hose, nozzles, etc.



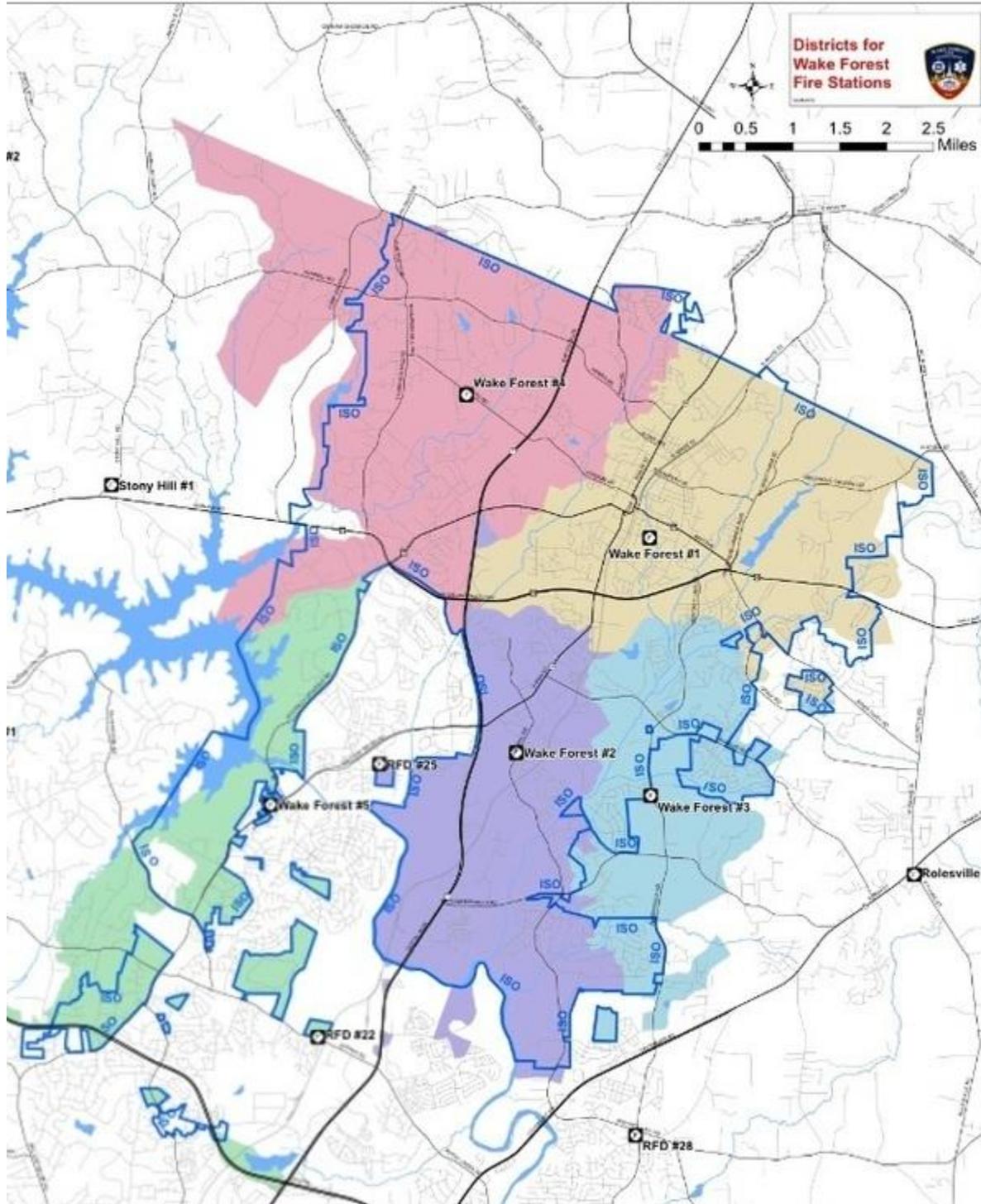
On Sunday, March 25, 2012 Wake County Fire Station #21 (Falls Fire Department) was merged with the Wake Forest Fire Department. With the increased financial pressure of today's economy, it made sense to combine the resources so that the services provided to both the Falls and Wake Forest communities would improve. The merger kept the crew that has served the Falls community in place, while adding a tremendously dedicated, trained and experienced department of Firefighters.

Over the last several years, Wake Forest Fire Department has been seeking to build a new station on the west side of Capital Blvd because of the response times not meeting our standard. The projected completion date of the station is October of 2015. The proposed station has gone through years of renderings and drafts in order to fit into the community. This is the most recent photograph of the station and we hope that it will be in service soon to provide the much needed protection to the citizens of Wake Forest and the Wakette Fire District.





Today, the Wake Forest Fire Department is a progressively minded combination fire department serving the Town of Wake Forest and the surrounding unincorporated Wakette Rural District. We provide fire protection, emergency medical and rescue services, as well as an enthusiastic and dynamic public education program for the community. We currently operate out of five stations. We have 60 paid personnel 24/7, 5 administrative personnel, 9 part-time employees, and 65 volunteers supplementing the paid staff in answering approximately 3110 incidents (including mutual aid calls), 56% of which are emergency medical related. Our response area is a mix of residential, commercial and rural/agricultural. There are 16 schools in our area, including private and public, as well as The Southeastern Baptist Theological Seminary (the former Wake Forest College), which has a current enrollment of over 2300 students.



Fire Station	Address	Opened
Station 1	420 Elm Avenue	1986
Station 2	9925 Ligon Mill Rd	2001
Station 3	1412 Forestville Rd	2009
Station 4	1505 Jenkins Rd	TBA
Station 5	11908 Holmes Hollow Rd	1969



# Apparatus Profile

Wake Forest Fire Department operates a variety of fire, emergency service apparatus and support vehicles to provide service to our citizens.

## Fire Station 1

Engine 1	2003	E-One	1,500 GPM Pump, 1000 Gallon Tank
Ladder 1	2011	Pierce	1,500 GPM Pump, 300 Gallon Tank, 100' Aerial Platform
Reserve	1995	Pierce	1,250 GPM Pump, 500 Gallon Tank
Brush 1	2008	Ford F-550	245 GPM Pump, 300 Gallon Brush Unit
Utility 1	2012	Ford E-350	12 Passenger Utility Vehicle
ATV 1	2004	Polaris	6 Wheel Multi Purpose Utility Vehicle





## Fire Station 2

Engine 2	2006	Pierce	1,500 GPM Pump, 1000 Gallon Tank
Tanker 2	2013	KME	750 GPM Pump, 2000 Gallon Tank
Brush 2	1977	Ford F-250	150 GPM Pump, 250 Gallon Brush Unit





### Fire Station 3

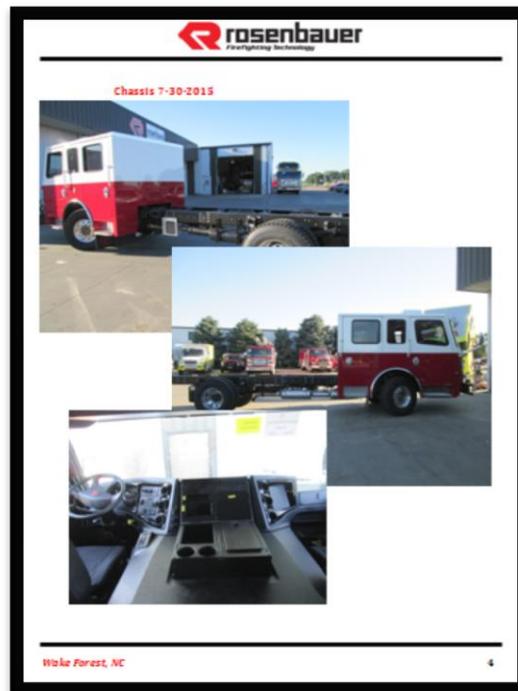
Engine 3	2012	Pierce	1,500 GPM Pump, 1000 Gallon Tank
Ladder 3	1990	E-One	1,500 GPM Pump, 300 Gallon Tank, 75' Aerial
Brush 3	2006	Ford F-550	245 GPM Pump, 300 Gallon Brush Unit
Utility 3	1986	Chevrolet	Utility Vehicle
Safety Trailer			





## Fire Station 4

Engine 4	1996	E-One	1,500 GPM Pump, 1000 Gallon Tank
New Engine 4 on Order	2014	Rosenbauer	1,500 GPM Pump, 1000 Gallon Tank
Brush 4	TBA	TBA	TBA





## Fire Station 5

Engine 5	2007	Pierce	1,250 GPM Pump, 1000 Gallon Tank
Squad 5	1994	E-One	1,250 GPM Pump, 1000 Gallon Tank, Service Unit
Brush 5	2005	Ford F-550	250 GPM Pump, 300 Gallon Brush Unit
Utility 5	2003	Ford F-350	Pick Up Truck, Utility Vehicle
Boat 5	2006		500 GPM Pump, Boat





## Department Slogan

*"Saving Lives, Our Prime Goal"*

## Mission Statement

We are committed to providing fire prevention education, fire suppression, medical services, and other emergency and non-emergency activities to the surrounding community, visitors, and residents of the Town of Wake Forest. We accomplish this mission through education, training, and dedication to the protection of our membership and citizens



## Vision Statement

The Wake Forest Fire Department will set the standard of excellence by honoring tradition, professionalism, and customer service; we will also create leaders through education, training, and strong ethical values.

## Core Values

### Duty

Duty compels us to do the right thing at the right time, regardless of adverse consequences. It is the precursor of discipline and obedience. Duty requires that we accept responsibility for our actions.

### Pride

We take pride in ourselves as individuals, our members as a team, our department as a family, and our citizens as a community.

### Family

We are a fire department family. We are committed and accountable to each other because our lives depend on it. We value each member in our organization. We respect those who came before us and will strive to make the organization better for those who follow.

### Courage

Courage is the value that gives us the moral and mental strength to do what is right, even in the face of personal or professional adversity.





### **Professionalism**

We are dedicated to serving at the highest level of excellence, in a manner showing commitment and respect to our mission. A commitment to excellence, possessing a positive attitude and having pride in your work while conforming to a high standard of conduct.

### **Honor**

The enormous commitment necessary to perform the Department's tasks requires excellence of character. We inspire each other through pride in our department, both past and present.

### **Integrity**

We are committed to honesty and ethical behavior and we will make decisions based on moral standards regardless of personal belief or benefit. We will work hard every day to maintain the highest professional standards and to earn the public trust through our actions.



## **Core Services for Wake Forest Fire Department**

### **Fire Suppression**

The department provides fire suppression for all types of fires that occur within the District and the surrounding communities. These include: structure fires, such as homes, businesses and industries, vehicle fires, grass and woods fires and all other types of fires that may occur.

### **Emergency Medical Services**

Wake Forest Fire Department paid Firefighters are trained and certified as Emergency Medical Technicians (EMT's) and respond as medical first responders to emergency medical incidents that occur within the District. With fire stations strategically located throughout the city, often times Firefighters are closer than an ambulance to a medical call, allowing Firefighters to reach the scene of such a medical emergency more rapidly, to initiate and provide medical care. Ambulance transport is provided by Wake County.

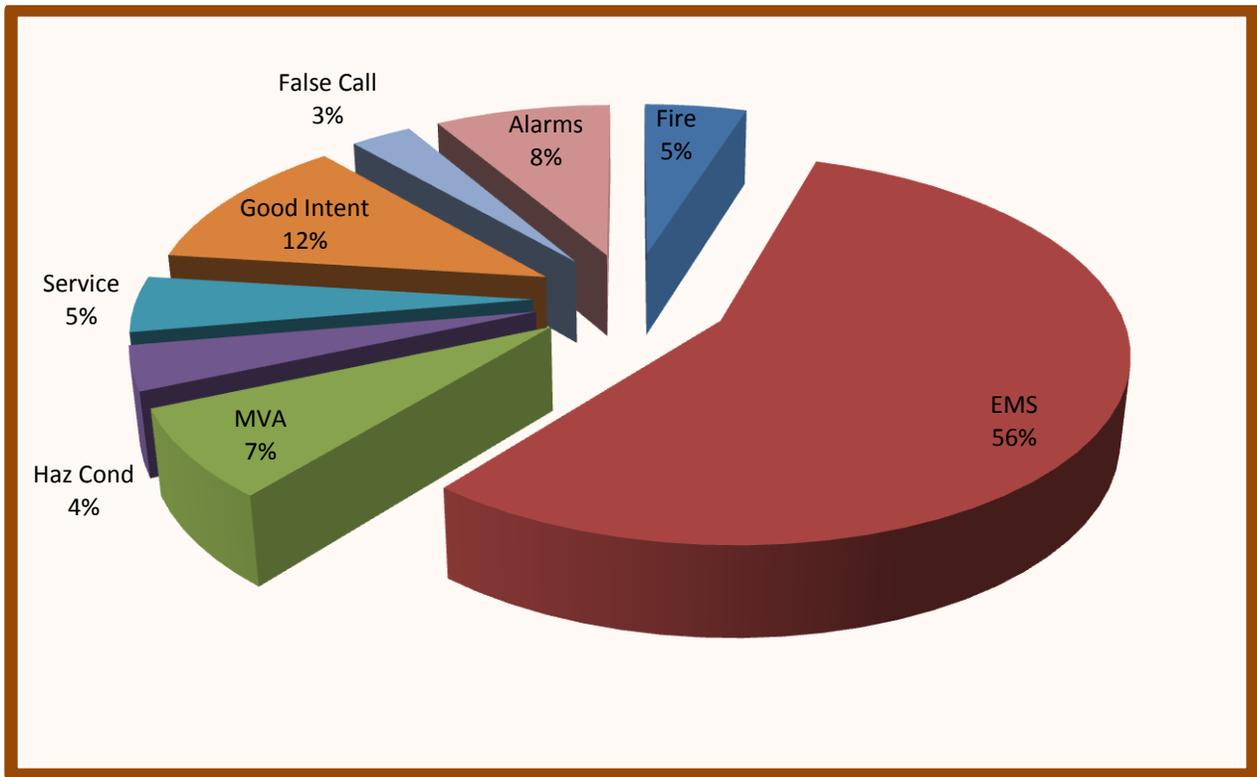
### **Rescue**

Wake Forest Fire Department provides all types of rescue in the District, including vehicle extrication, confined space rescue, high angle rescue, swift water rescue and other types of rescues that may occur.

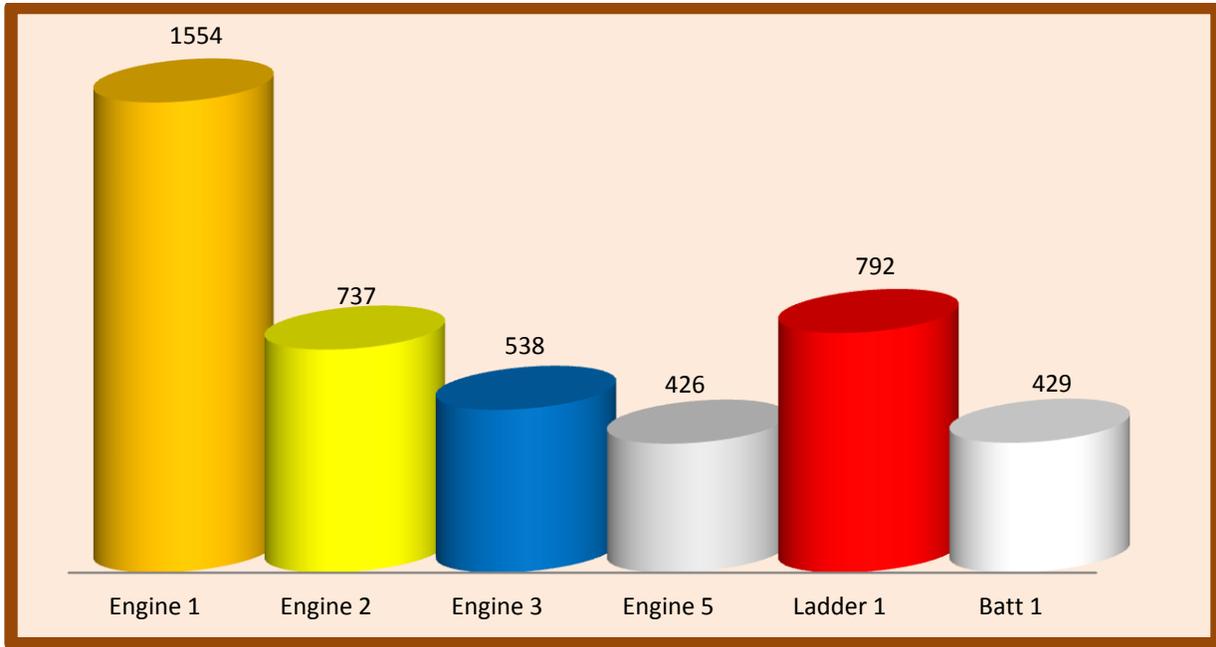


## Hazardous Materials

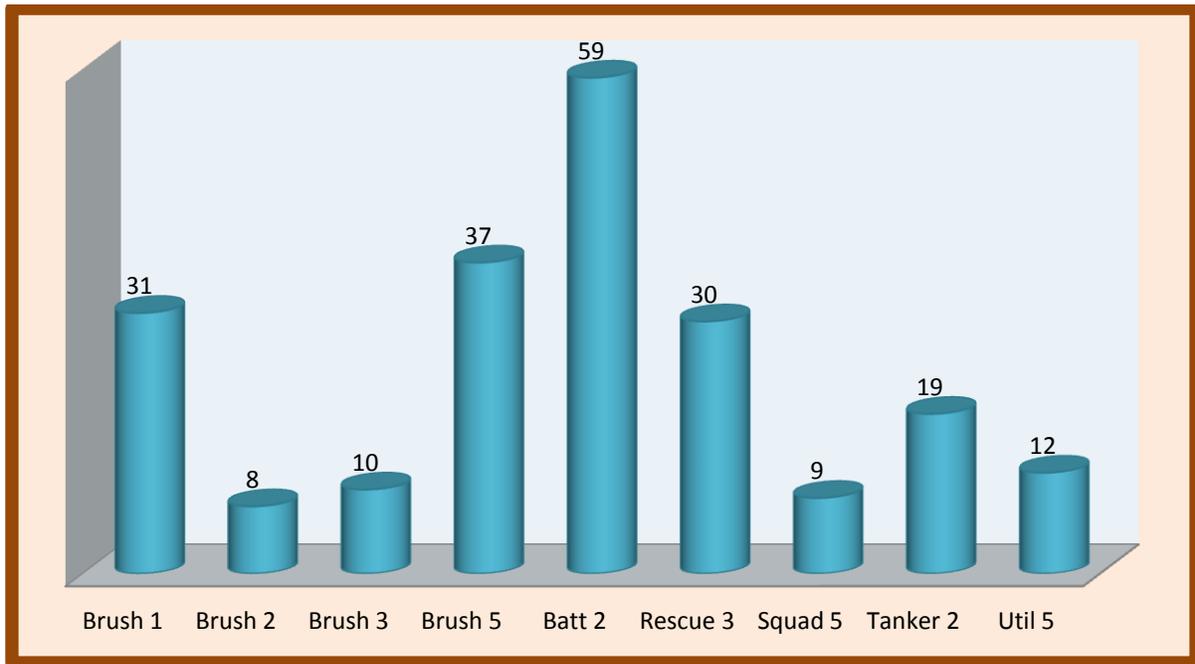
The department provides hazardous materials response to hazardous materials leaks or spills. These may include transportation incidents that occur on the roadways or railroads and fixed facility incidents at businesses or industries.



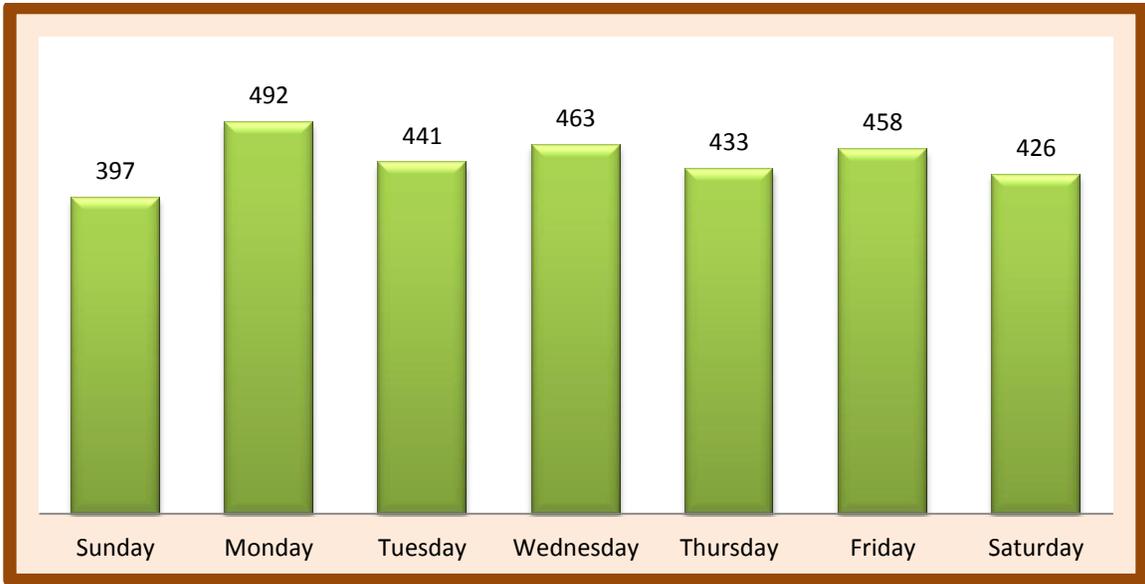
*The above graph compares the percentage of types of incidents for the year*



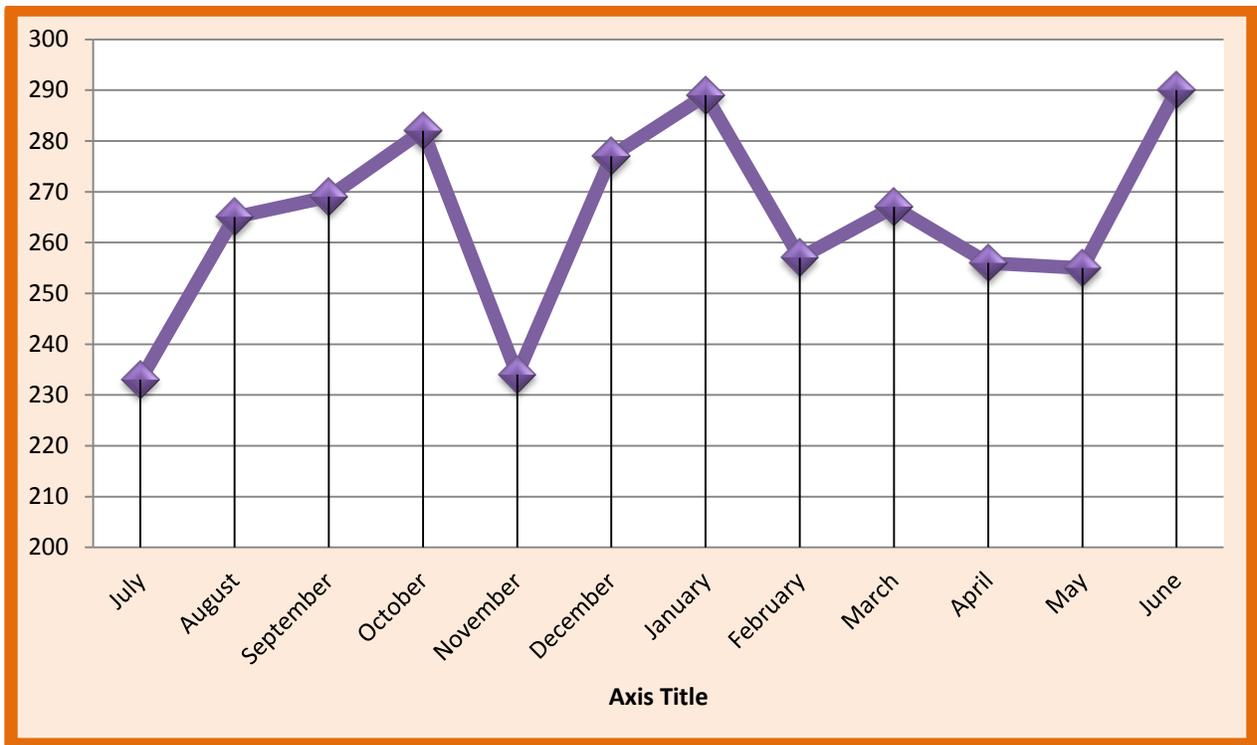
*The above graph compares the number of responses per “first out” unit for the year*



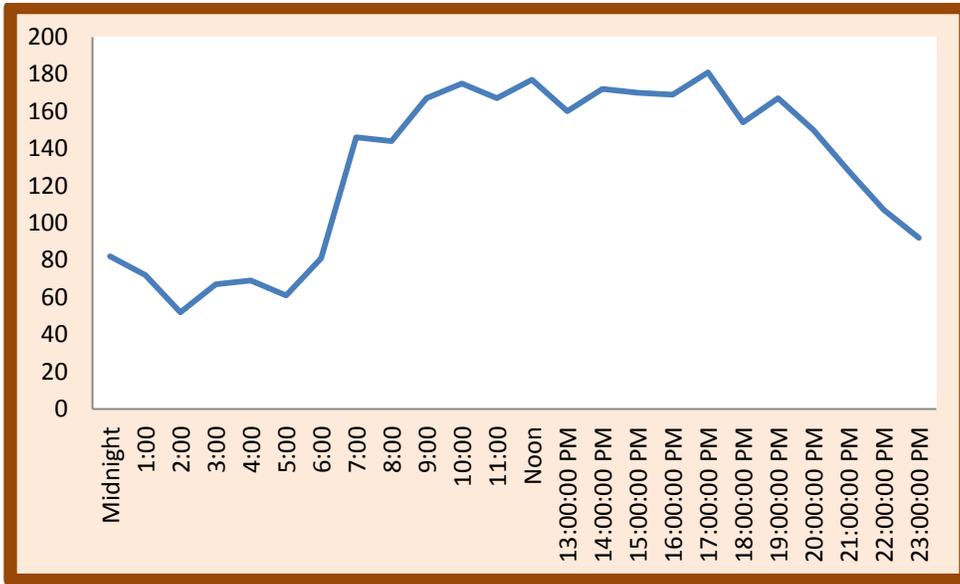
*The above graph compares the number of responses per “secondary” unit for the year*



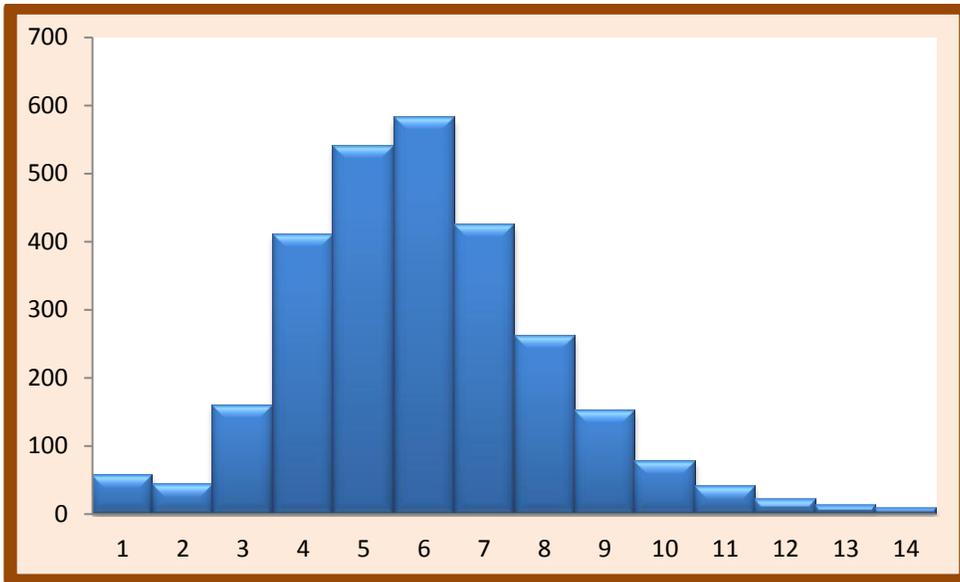
*The above graph compares the number of responses per day of the week*



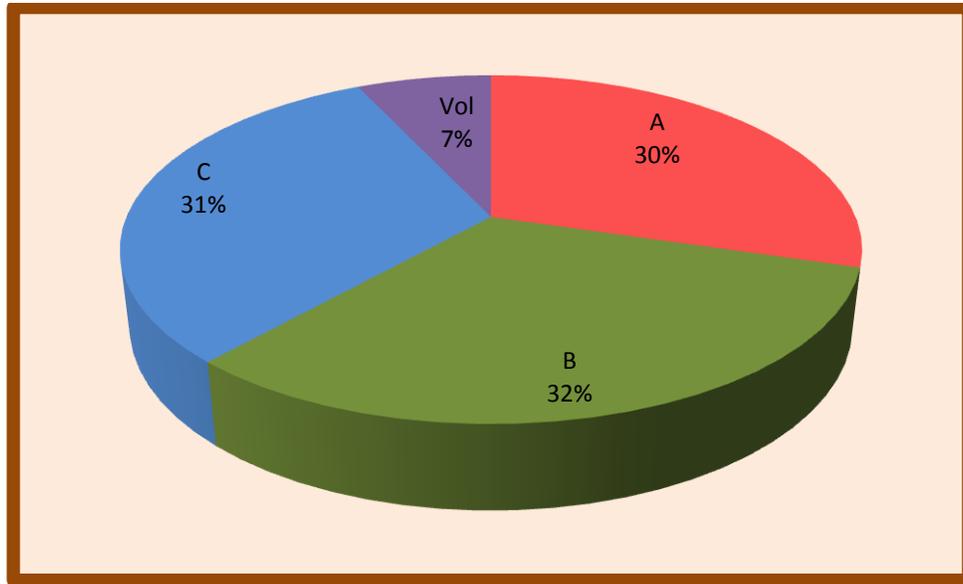
*The above graph compares the number of responses per month*



*The above graph compares the number of responses per time of day*



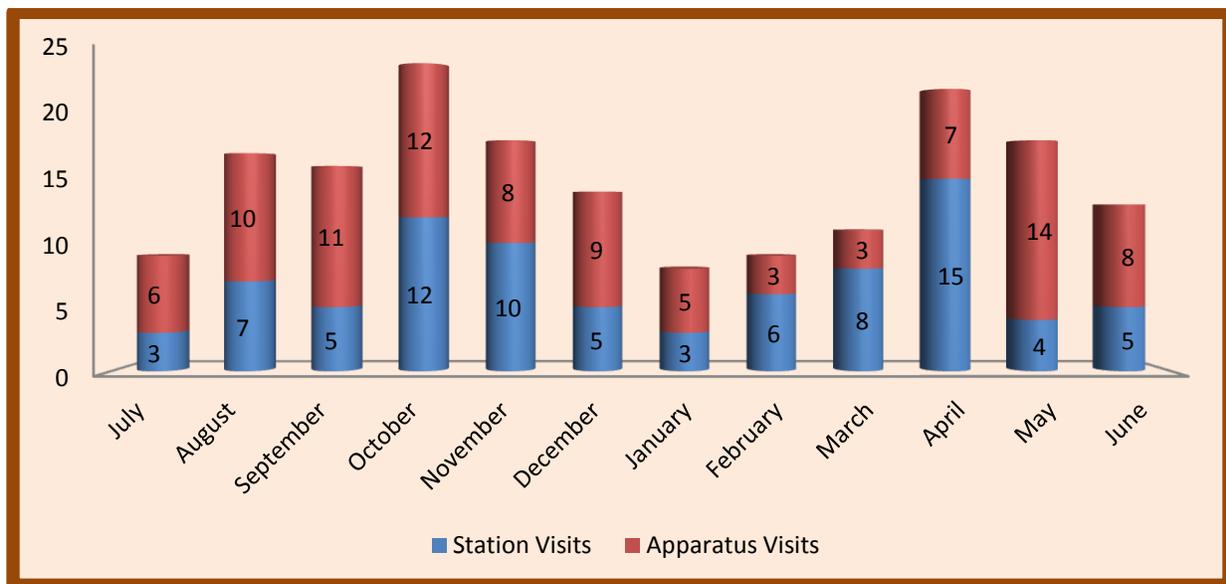
*The above graph compares the number of responses by response time*



*The above graph compares the percentages of responses per shift*

### Risk Reduction

The department provides risk reduction through the administration and provision of fire and life safety public education to our citizens. The following graph depicts the amount of scheduled visits that we participated in during the past year. The number of children and adult contacts were undetermined and will be evaluated in the future reports.





## Management Team

### Strategic Plan

Organizational strategic focus is important to the success of any planning process. Strategic planning, in its simplest form, is about identifying a limited number of key strategic goals to be achieved by the organization in order to move successfully into the future. Three years ago, the Wake Forest Fire Department initiated a strategic planning process to develop its first formal strategic plan. Plan development was facilitated by a Strategic Planning Team, which consisted of both career and volunteer staff of varying ranks and tenure. The plan's goals and objectives were all derived from staff input, solicited during the planning process. Procedures utilized in the development of the plan included staff surveys, numerous staff focus groups, and a facilitated retreat of department chief officers and staff feedback on the draft plan. Through the strategic planning process, the department identified its strengths, weaknesses, opportunities and threats. It also clarified the department's mission, vision, core values and expectations.

The plan established nine strategic goals for the department:

1. Community Relations
2. Promote Employee Health and Safety
3. Volunteer Program
4. Facility Management
5. Apparatus and Equipment Management
6. Communications
7. Develop our Leaders and Employees
8. Fiscal Responsibility
9. Effective and Efficient Use of Our Resources

The strategic plan is designed to guide the department over a five year period; however, this document should be viewed as merely a first step toward effecting change through implementation. The strategic plan should be reviewed and updated annually to ensure accuracy and allow for adaptation to changing circumstances. Further, a department operational plan, which outlines the specific action steps, costs, timelines and implementation priorities of the objectives stated in this plan, needs developed. The Wake Forest Fire Department has a proud history of exceptional community focused service delivered by a highly trained and professional staff of career and volunteer Firefighters. The department membership looks forward to an even greater future as a result of this planning effort.

Sincerely,

Wake Forest Fire Department  
Management Team



## Assistant Chief's Future Planning

**Waylon Holbrook** – It's been another busy year for us getting all of our personnel trained in as many disciplines as possible. We again, have sent some of our members throughout the State and outside North Carolina to get the best possible training and updated practices in the fire services. We are encouraging all of our members to seek a higher education by enrolling in a degree program with an accredited college of their choice. Currently 34% of our full time staff has some type of college degree, 10% up from last year. Another 34% are enrolled in a program, 7% up from last year. Of all of these, 4% of the staff have more than one degree or are pursuing more than one. The following are goals that we have completed and are working on:



- Thoroughly strengthen our relationship with the town through training.
- All shifts completed the Technical Rescuer General & VMR disciplines. (148hrs)
- Changed the name of the relief driver program to Firefighter First Class and made it a promotable position.
- Graduated 10 recruits from a 7 month academy where they received EMT, Firefighter level II, Haz-Mat, Technical Rescuer General and Technical Rescuer VMR certifications.
- Visited multiple training facilities with the recruit class providing approximately 96 hours of live fire training including two houses that we burned.
- Visited the famous Gaston Community College training facility with the recruits and six career personnel.
- Conducted two promotional processes for each of the Captain and Lieutenant ranks.
- Ran a hiring process for 5 new employees.
- Hosted the Instructor level 1 course for our volunteer staff.
- Hosting Driver Operator pumps course for our upcoming Firefighters First Class.
- We've increased our Safety Committee membership to make sure we provide the safest work environment for our members.
- We've worked through our Personal Protective Equipment (PPE) inventory to eliminate any gear that is older than 10 years old to meet NFPA recommendations.
- We're continuing to provide NFPA physicals to our membership when we can and our Fireground Endurance Assessment program has proved to be a success. We will continue to make sure our employees are at their peak physical condition.



The following are goals that we are working on:

- We will be visiting Sandhills Community College training facility for live training.
- The 5 new employees will complete a 2 month training academy before going on line.
- Two members of the investigator team will sit for their fire investigator certification.
- We will be sending 2 members to attend the NC breathing equipment school.
- We have a House to burn for live fire training with the volunteer staff.
- We will continue to improve our officer development training.
- We are attempting to visit Gaston Community College training facility with some of the career staff.

I also plan to continue working on a master training plan which will improve our training program and promotional process. This plan will ready our employees for career advancement and will also maximum performance through all ranks by providing rank specific training and skill requirements.

**Daryl Cash** - As Wake Forest continues to grow we have to change our vehicle fleet to meet the needs of the community. The engine committee has worked diligently on specifications for the new Engine/Tanker that will be housed at the new Station 4. The committee decided to purchase a Rosenbauer Custom Engine/Tanker. The new Engine will be a side mount Engine/Tanker with a 1000 gallon tank and a 1500 GPM pump. Wake Forest is looking to take delivery of the new Engine October 2015. The committee has worked hard to make the new engine smaller and more firefighter user friendly.



The new SCBA breathing air compressor is in and is operational at Station 1. Wake Forest Fire Department decommissioned the old air truck and compressor to help with reduction and consolidation of apparatus and equipment.

## **Apparatus**

### Reserve Ladder

This has been a very productive year. Wake Forest Fire Department is now a proud owner of a reserve ladder truck; all equipment was moved over from Rescue 3 and is in full service as of August 2015. Thanks to all members of the fire department and recruit class 0414, they took part in getting Ladder 3 cleaned and set up for in-service.



### Rescue 3

The 1993 freightliner has been sent to Company Two



Fire Apparatus located in South Carolina to help sell the truck. When Rescue 3 is sold, it will close out the apparatus plan that was submitted to the Board of Directors to help with the reduction and consolidation of our fleet along with overall cost.

Reserve Engine

We have purchased a 1995 Pierce Dash Engine to be utilized as a reserve engine. With five Engines in service 24 hrs a day 365 days a year, we needed more than one reserve engine. This engine was purchased from the City of Raleigh on February 17, 2015.



New Engine 4

The Engine is going down the assembly line now. We are getting weekly updates from C.W. Williams as the engine is being built. We are looking to send the three shift Lieutenants that will be driving/operating the Engine to Rosenbauer, for training at the end of September or first of October 2015.

The Engine committee should be going to do the final inspection around the end of October. The Engine will go to C.W.Williams in Rocky Mount NC to have some equipment mounted. We are hoping to take delivery of the new engine in November 2015.



**Apparatus Replacement Plan**

Lieutenant McGhee and I have been working on an apparatus replacement plan for Wake Forest Fire Department for the last 2 years. We have worked on a grading scale to place all of our apparatus in a grading scale starting point. The plan covers us out to year 2035. We have worked on this plan to help with the overall strategic plan for the department. The apparatus is the second most costly asset that the department can have, second to personnel. The current apparatus asset replacement cost is around seven million dollars. The plan is now under the department Chiefs review for approval to be sent to the department Board of Directors for their review and approval. The apparatus replacement plan was a large task and is scheduled to be released for public review January 2016.

**Committee Reports**

Equipment Committee

We have started a new equipment committee consisting of Volunteers and paid staff of all ranks. This committee is taking the role of researching all of the department firefighting equipment to make sure that we are staying on track with the growth of our department and up to date. The



committee has met several times and has developed a plan and a priority list of action plans to present to the Chief Officers and the department. This committee is working hard to come up with a department standard for all of the equipment and a replacement plan, to help with overall cost and use of tax payer’s money.

MDT Committee

The purpose of this committee is to gather information on and evaluate the various types of computers, licenses, and computer programs that we will need in order to equip our first out apparatus with MDTs. Once this stage is complete, we will move toward purchasing one MDT for a first out unit for further evaluation and to work out any flaws that may be present. We will equip the remainder of the first out apparatus with MDTs and ensure that personnel are properly trained on the use and care of them at the end of the trial period. This also allows Captains and Lieutenants to start making critical tactical decisions prior to arriving on scene at an incident, which in turn aids in a quicker and safer mitigation to emergencies.

Paperless Day to Day Apparatus Checks



Lieutenant Wagner was given a task to come up with a way to make our day to day apparatus checks easier and more cost effective. We went to a paperless check off system utilizing an application that is available to all members via their personal electronic device and/or tablets that are on all the apparatus.

The (app) allows us to better track and understand our equipment and needs within the department. The app is protected utilizing every member’s department email and password, and this provides the signature for each individual to hold them accountable for any

mistakes.

The app is very user friendly and provides a considerable money savings. All members have told how they admire the app and how it makes the check offs easier to do. As far as money goes, we were spending \$508 a year on paper copies and having to utilize several filing cabinet and boxes to store the old check offs; not to mention the environmental impact that we were creating.

In closing I want to take the time to personally thank each and every member that has worked on the above committees and projects. If it was not for their team work and commitment to Wake Forest Fire Department we would not be as successful as we are. Each one of you has worked countless hours to help make Wake Forest Fire Department and outstanding department.



**Chris Wilson** - As the Assistant Chief responsible for the volunteer program it is my responsibility to make sure all of our volunteer members are valued members of the organization, and believe and execute the Core Values. Through continued research and conversations, some of the major objectives that we would like to accomplish in the future are as follows:



- Adjust and maintain a volunteer base of personnel based upon a values driven culture
  - Mentoring program
  - Leadership training
- Initiate and foster transformational leadership throughout the ranks
  - Increase organizational commitment
- Define and adapt to the “new normal” of the fire service
  - Explore creative avenues in which a volunteer continues to serve within modern society
- Cultivate the individual strengths of our personnel to bring the vision to reality
  - “Set the Standard, while Developing Leaders”
    - Engage Personnel
    - Learn Responsibilities
    - Perform Proficiently
- Build necessary programs that enable the talents of our personnel to fully demonstrate “the standard” of a firefighter.
- Build leaders for the future, and discover the motivation necessary for each member
- Seek to link the motives and goals of our personnel to the organization’s mission and objectives

## Logistics Future Planning

**David Davis** - This past year, there have been a lot of accomplishments from the previous year. We are making progress in getting some of our short term goals completed. There are some of the goals that are a work in process; however we did finish a few of them. Here is a list of completed short-term goals for each station. My short-term goals for the next year are to continue working on my list of goals that were not accomplished last year. With me being in this position for a year, I feel like things are getting completed to help keep our facilities in the best shape for everyone especially for our employees that stay in them and





make the stations their home away from home. I feel like that we got a lot accomplished this year.

### **Completed Projects**

**Station 1:** Concrete in the rear of the station is completed, the training area drive, and pad concrete completed, replaced water heater in front administration area. Parking lot resealed. Mezzanine fence installed.

**Station 2:** LED lighting installed around flag poles, carpet in dayroom installed. Asphalt resealed, refrigerator replaced, started updating landscaping.

**Station 3:** Resealed parking lot, new stove installed, air compressor installed.

**Station 4:** Land for Station 4 was purchased, and a final set of drawings completed.

**Station 5:** Front asphalt pad replaced with concrete, additional drainage added in front of building. Sign added to front of building

### **Future Projects**

**Station 1:** Replacing windows in the office area this year, update landscaping around the station, add a sign on the tower, add additional flag poles to fly NC and Fire Dept. flags, repair concrete in front of the station, begin replacing mattresses. Replace heaters in bay, and install fan for circulation of air.

**Station 2:** Add additional flag poles to fly NC and Fire Dept. flags, repair asphalt around station, and replace lighting with LED.

**Station 3:** Update kitchen counters

**Station 4:** Occupy station before Thanksgiving.

**Station 5:** Add plymo-vent in bay, replace radio room floor, and replace bay doors.

The accreditation program is still a work in progress. This will be a great challenge in managing this program. I have attended several consortium meetings this past year to help me understand more about the accreditation process. In March, I hope to attend a conference called “Accreditation Boot Camp,” which provides basic-level information on the accreditation model and process for working toward accreditation. The accreditation process has many parts and pieces that has to come together to become accredited. The first part is the Standards of Cover, which consists of 7 sections to complete. The following Self-Assessment has numerous parts. It consists of 10 major categories, which are further divided into 43 criteria with more than 258 performance indicators. To become a “candidate” for accreditation you must meet 82 performance indicators which are called Core Competencies. This program cannot be accomplished without the support and assistance of many staff personnel to assist in the many categories.



The hydrant program has had another good year. I have attended quarterly meetings with the City of Raleigh. There have been some changes in a lot of areas within the hydrant program. The City of Raleigh is now doing all of the maintenance on the public hydrants. They will provide us with the information on any hydrants that need attention either repair or replace hydrants. The City of Raleigh wants to make our job as easy as possible.

## **Fire Investigator Program**

The Wake Forest Fire Department started a Fire Investigation Task Force in July of 2011. The Task Force is made up of 4 Career staff of the Wake Forest Fire Department it is managed by Assistant Chief Waylon Holbrook. Three of the staff members will be testing for their Certified Fire Investigator by the end of 2015. This will make it so that there will be at least one Certified member per shift. By creating this Task Force and having Certified Fire Investigators we are one step closer in the Accreditation process for the Wake Forest Fire Department. Currently we assist WC 1 with all fire investigations on determining cause and origin. This helps us in our training as well as gives us great hands on experience by working hand in hand with experienced Investigators.

Fire Investigators: Jeremey Blake, Brandon McGhee, Greg Hockaday, Bryon Timberlake

## **Chaplain Program**

The Wake Forest Fire department's Chaplaincy Program is designed to provide access to Volunteer Fire Chaplains on a 24-hour basis and will offer spiritual guidance and assistance to meet the life needs of all personnel, volunteers, retirees, and members of the community, regardless of their religious affiliation. This allows the department to provide assistance utilizing a non-judgmental approach, while offering a healing or edifying word of counsel or encouragement when needed. The Fire Chaplains bring genuine compassion, flexibility, and sensitivity to the services provided.

The Fire Chaplains may be called upon to attend various employee functions, including funerals and weddings, and at times, they may be called upon to care for community victims and/or families impacted by fire or other emergencies. The Fire Chaplains may provide assistance in the personal matters of department employees, such as handling critical incident situations.

Fire Chaplains: Paul Eitel, Tommy Brown, Phil Cashwell



## Major Milestones in the Past Year

### July 3, 2014

The Town of Wake Forest had its 41<sup>st</sup> Independence Day Celebration on July 3rd, 2014 at Trentini Stadium on Wake Forest High School's campus. WFFD participated in making sure the celebration was a success and the citizens were safe during the show.

### July 21, 2014

Members of the Wake Forest Fire Department took part in this year's South Atlantic Fire Rescue Expo "hot" training on Wednesday. The training was held at the Wake County Fire Training Center and focused on engine company operations. The class taught the participants how to be more proficient in engine company operations.

### July 24, 2014

WFFD participated in the Kerr Family YMCA's Camp High Hopes. Camp High Hopes, the YMCA's fully subsidized day camp, takes place at the Southeastern Baptist Theological Seminary Campus in Wake Forest. Kerr Family YMCA's Camp High Hopes served over 250 children this past summer and the camp is funded through the Y's annual We Build People Campaign.

The We Build People Annual Campaign is a community-wide effort to raise funds for children, teens, families and adults who need our Y the most. 100% goes directly to those in need in our own communities.



### **July 29, 2014**

Firefighter Brandon McGhee is promoted to Lieutenant.

### **July 29, 2014**

John Stauffer is hired as paid fulltime Firefighter.

### **August 5, 2014**

WFFD Engine #5 and Ladder #1 along with the WFFD Explorers participated in this year's National Night Out activities on Wednesday night. Our Fire Safety House was set up and fire trucks available for everyone to enjoy.



### **August 7, 2014**

Justin Schwenk is hired as a temporary employee Firefighter.

### **August 9, 2014**

Martin Barrett and Jeff Putnam are hired as temporary employee Firefighters.

### **August 27, 2014**

The Wake Forest Fire Department was challenged by The Home Depot staff of Wake Forest in the ALS Ice Bucket Challenge. Crews participated in the challenge alongside the Wake Forest Police Department and representatives from the Town of Wake Forest with help from Home Depot staff.

### **August 31, 2014**

The Fish Fry shed behind Station 1 finally received a much needed refurbishing. The Fish Fry proceeds were used to make all of the necessary repairs and upgrades to both the inside and outside.

### **September 1, 2014**

WFFD created a new Logistics position within the organization. This position is responsible for making sure that all of the facilities within the organization are maintained along with a number of other tasks. These items were previously addressed by Chief Officers and other personnel within the organization and can now be addressed by a single person that is dedicated to handling these types of tasks.



### **September 4, 2014**

For the second consecutive year, the Wake Forest Fire Department was voted the "Best of the Best" Community Organization in the Wake Weekly's Best of the Best competition. We would like to thank everyone who voted for us and recognize the dedication and hard work that we put forward each and every day for the people of Wake Forest.

### **September 5, 2014**

Wake Forest Fire Department began running a full time Battalion Chief vehicle that is staffed with Captains that are acting in a Battalion Chief position. This is designed to fill the Chief Officer position that is vacant on the A Shift. Over the next year, various Captains will fill the role until a testing process is determined to fill the first full time Battalion Chief position.

### **September 21, 2014**

WFFD Engine #1 participated in Good Neighbor Day, sponsored by the Wake Forest Human Relations Council. GND assembles people from all walks of life for a day of food, fun, and family entertainment. GND brings together a mix of cultures, music, ages, and ethnicities; the event celebrates diversity and promotes goodwill among all of Wake Forest's citizens.

### **September 25, 2014**

Justin Schwenk and Jeff Putnam are hired as paid fulltime Firefighters.

### **September 27, 2014**

The Wake Forest Fire Department participated in the annual MDA Fill the Boot Campaign again this year during the months of August and September. In total, the WFFD received \$6,612.59 in donations and 100% of the money goes to the MDA. Thank you to everyone in Wake Forest that donated money to our firefighters in the Fill the Boot Campaign.

### **October 1, 2014**

In honor of Breast Cancer Awareness Month, WFFD crews wore a special uniform shirt for the entire month of October. The shirt was our blue T-shirt with pink letters that are normally white. WFFD was proud to show our support for this special cause. This marks the fourth year that these shirts have been worn by WFFD crews.

### **October 10, 2014**

As part of fire prevention month, Engine #3 performed the WFFD puppet show to children at Primrose School Friday morning. The puppet show is just one of the many forms of fire prevention that we offer. To see a full list of our fire prevention resources, visit our website.



### **October 10, 2014**

Deputy Chief Clifton Keith was honored at the annual Wake Forest Fire Department's Awards and Promotional Ceremony for 50 years of service. Chief Keith joined WFFD in 1964 and continues to actively serve today. He is also on the WFFD Board of Directors. Congratulations to Chief Keith for his 50 years of service. Also at the ceremony, Brandon McGhee and Jose Mendez were promoted to the rank of Lieutenant.



FF Bruce Carper received the Lewis B. Knuckles Firefighter of the Year Award and Lt. Justin Brown received the Jimmy B. Keith Employee of the Year Award. Several other awards were given out including years of service, unit citations, brotherhood award, life saves, and a silver medal of valor to FF James Kimley for a heroic rescue of a drowning man while he was off duty. Congratulations to all of those that received awards this year.

### **October 16, 2014**

WFFD sold Air 2; the vehicle had been in service with Wake Forest since 1977. A stationary air compressor system was purchased to replace the outdated vehicle and air system.

### **October 17, 2014**

The 2014 WFFD Annual Report is available on the website.

### **October 21, 22, 23, 2014**

All three career shifts took part in annual live fire training at the Central Carolina Community College Public Safety Training Center in Sanford. The training lasted all day and included residential fire scenarios, basement fires, rescuing trapped victims, and removing down firefighters. This was the third year WFFD has attended the training center in Sanford and it was a great success.



### **October 25, 2014**

The WFFD Smoke House was in full operation for children at the Wake Forest United Methodist Church Saturday for their Fall Festival. The Smoke House teaches children to listen for smoke detectors, stay low during smoke conditions, and crawl to safety. To see more fire prevention tools that the WFFD has, visit our website.

### **October 31, 2014**

The new Engine 4 was ordered. It is a Rosenbauer with a 1000 gallon tank and a 1500 GPM pump. The vehicle should be completed November 2015.



### **November 1, 2014**

WFFD held its third annual Halloween Truck or Treat at Station 1. This event was a carryover from the Falls Fire Department. Children of the WFFD, WFPD, and EMS were invited to come to the event dressed in their Halloween costumes and partake in various activities that were set up for them by the WFFD Ladies Auxiliary. The kids collected candy, played games, and went through the fire prevention house. We would like to thank the Ladies Auxiliary for this wonderful event.

### **November 2, 2013**

WFFD held its annual cook at the Masonic Home for Children in Oxford. The WFFD started this event several years ago and the children that live at the Home always look forward to it. About 65 children and counselors were served the requested steaks and french fries this year.

### **November 3, 2014**

Firefighter Brandon Brown is promoted to Lieutenant. Martin Barrett is hired as paid fulltime Firefighter.

### **November 3, 2014**

Taylor Cornelius, Aaron Hale, Edward Eason, Chad Page, Mary Beth King, Scott Gregory, Bill Windsor, Lee Blackwell, and Justin Mitchell are hired to participate in WFFD recruit school.

### **November 3, 2014**

The Wake Forest Fire Department started its fourth recruit class, Class 0414. The 9 recruits began their 6 month academy with EMT-B followed by Firefighter 1 and 2 certification classes and Technical Rescue and Vehicle Machinery Rescue.



### **November 5, 2014**

Over the past two days, Station #5 has been receiving a much needed face lift. New vinyl siding and rock donated from Canyon Stone has been added to the station. A new Wake Forest Fire Department Sign will be the finishing touches of the renovations.

### **November 17, 2014**

The Wake Forest Fire Department once again participated in the Marine Corps Reserve Toys for Tots Program during the holiday season.



### **November 24, 2014**

An official groundbreaking ceremony was held at the site of WFFD's new Station #4 on Jenkins Rd Monday morning. The new station will serve the citizens of northern Wake Forest and surrounding areas and is scheduled to be completed in the Fall of 2015.



### **December 4, 2013**

Wake Forest Fire department participated in Rolesville's Christmas parade.

### **December 5, 2014**

Wake Forest Ladder #1 brought Santa Claus to downtown Wake Forest for the Annual Lighting of Wake Forest.

### **December 13, 2013**

Ladder 1 and Engine 3 represented the WFFD in this year's Christmas parade in downtown Wake Forest.

### **December 19, 2014**

Dustin Arnold is hired as paid part-time Lieutenant.

### **December 20, 2013**

The Wake Forest Fire Department held its second annual "Shop with a Firefighter" event at Wal-Mart of Wake Forest. A group of children had the chance to have breakfast at Golden Corral with the firefighters and then headed over to Wal-Mart to pick out things on their Christmas list! This was a great opportunity to share the Christmas spirit with children of the community and WFFD would like to thank all of those that made this event possible

### **December 23, 2014**

Chris Kearney is hired to participate in the recruit school.

### **December 29, 2014**

Richard Moore is hired as paid part-time Firefighter.

### **January 1, 2015**

The Wake Forest Fire Department responded to a total of 2,950 emergency calls in 2014.



### January 27, 2015

Lt. Steven Wagner created a new “App” that replaced all of our paper check off sheets for the apparatus and equipment. The App is placed on the company phones, tablets and can be put on your personal phone.

### February 2, 2015

WFFD conducted a live burn training exercise on a house at 205 Brooks Street downtown Wake Forest Monday. This training burn was for Recruit Class 0414 to teach them firefighting operations under live conditions. The house had several rooms where fire was able to be set, extinguished, and reset allowing for several evolutions for the recruits. The house was eventually burned down mid-afternoon.



### February 3, 2015

Lt. Ben Davis created a new WFFD brochure that can be given out to the public. It’s a large tri-fold brochure that describes what we do for the community. This is another tool created to improve our public relations with the community.

### February 17, 2015

WFFD took ownership of a 1995 Pierce Dash Custom Pumper that was previously in service with the City of Raleigh. The Engine has a 500 gallon poly tank, 1250 GPM Waterous pump, and a 425 hp Detroit engine.

### February 20, 2015

Seth Hall is hired as paid part-time Firefighter.

### March 3, 2015

WFFD took ownership of a 1990 E-ONE Quint; the vehicle was purchased from Company Two. The vehicle has a 75’ aluminum aerial ladder, 500 gallon tank, and Hale 1500 GPM pump. The vehicle was put in service as Ladder 3.



### March 8, 2015

Members from A-Shift participated in technical rescue training Sunday in which they trained on rappelling down a wall, raising and



lowering a victim, and various other rope rescue techniques. This training was a part of the NC Technical Rescue certification.

### **April 7, 2015**

WFFD hosted the first in the series of Pump Operator courses that is needed to get members their certifications. This series of courses is needed by Firefighters who are looking to get promoted to the rank of Firefighter First Class.

### **April 11, 2015**

WFFD held its annual Retiree breakfast. The department holds this event to honor and thank those Wake Forest and Falls firemen who came before us and laid the foundation for this department. The current members cook and serve those members who have retired from Wake Forest and Falls.

### **April 17, 2015**

WFFD would like to say thank you to everyone who came out and supported our annual Fish Fry. Once again, you made this event a huge success! We look forward to seeing you again next year.

### **May 1, 2015**

Engine #2 participated in this year's career day at Heritage High School on Rogers Road. This gave the high school students an opportunity to learn about a career in the fire service including learning about the gear, tools, and other equipment used each day by firefighters.



### **May 2, 2015**

The annual Meet in the Street in downtown Wake Forest drew large crowds this year and gave the opportunity for WFFD to show the community some of the things that we do each and every day. This year, the WFFD had a miniature obstacle course set up for children complete with a fire hose used to extinguish "fire" (as pictured here). Our smokehouse was also used and taught an estimated 300 children what to do in smoky conditions present at a house fire. Thank you to everyone who stopped by and we look forward to seeing you next year.

### **May 15, 2015**

WFFD Ladder #3 was a part of this year's Camp Celebrate, an event for pediatric burn patients from across North Carolina which is hosted by the Jaycee Burn Center in Chapel Hill. The parade consisted of apparatus from all across NC and started





at Triangle Town Center in Raleigh before proceeding up Capital Blvd, west on HWY 98, and eventually ending at Camp Kanata where various events were held for the participating children.

**May 19, 2015**

Members of WFFD attending the Wake County's "Code: Celebrate!" ceremony. This is Wake County EMS's annual ceremony where they recognize the fire departments as well as their own employees with their participation in saving lives in 2014. WFFD had 9 life saves in 2014, 12.5% of the life saves for the entire County.



**May 25, 2015**

WFFD Ladder #1 participated in the Memorial Day ceremony at the Veterans Memorial; they displayed the large American flag during the services.

**May 26, 2015**

Lieutenant Ben Davis created an "Employment Interest Card" that is accessible through our website. This is designed to allow those who are interested in getting hired by WFFD an opportunity to submit their name so that we can contact them when a job is available.

**May 26, 2015**

Wake Forest Fire Department has created a new rank in the organization to recognize individuals who have achieved the previous status of Relief Driver. The first group of Firefighter First Class is Bobby Neal, Randy Privette, Robbie Weatherford, Davis Sandling, Scott King, Chris Wilkins, Ben Davis, Chris Kimley, Dustin Satterwhite, Bryon Timberlake, Nick Tart and part-time employee Richard Capps.

**June 1, 2015**

WFFD "A" Shift completed their Technical Rescue and Vehicle Machinery Rescue classes. This completes the entire department in getting their certifications.

**June 3, 2015**

Firefighter Justin Alderman has been reclassified as Firefighter First Class and Lieutenant Kyle Mangum is promoted to Captain.



**June 6, 2015**

Engine #2 participated in the Kid I.D. Safety Cruise In event at My Place Restaurant on



Saturday. The program offered Kid I.D. kits for \$5.00 with all the proceeds, over \$1700 in total, going to benefit the I&I International K9 Search and Rescue Team. The event was hosted by the Wake Forest Mustangs along with various local businesses as sponsors. (Photo courtesy of Ella with Wake Forest Mustangs)

### **June 8-11, 2015**

WFFD participated in the YMCA Swim for Life at Holding Park Pool. This was a free water safety program created to help people of all ages, with little or no experience, to learn basic swimming skills and water safety practices. Learning water safety and swimming skills helps participants to be safe in and around water.

### **June 8th, 2015**

Recruit Class 0414 was finishing up the NC Technical Rescue certification training when a citizen called with a unique question, "do you help get cats out of trees?" As cliché as this question sounds, WFFD's slogan is "Saving Lives, Our Prime Goal" and cats are a life worth saving. The recruits were able to get real life training when they rescued the cat that had been in the tree for an estimated 3-4 days.

### **June 17, 2015**

Recruit Class 0414, along with a handful of online personnel, took part in a three day live fire training at Gaston Community College. The Gaston CC site is home of the NC Breathing Equipment School that pushes firefighters to the limits under live fire conditions.

### **June 18, 2015**

Construction crews are steady working at the new Station #4 site. All plumbing has been completed and exterior walls are beginning to rise. Engine Company #4 will officially go into service on July 1st at 0700 and will be on site at a construction trailer until the station is completed.

### **June 26, 2015**

After eight months of training, Recruit Class 0414 graduated 10 firefighters who will begin their careers with the Wake Forest Fire Department. Graduation ceremonies were held Friday evening. Recruit Class 0414 became certified in EMT-B, Firefighter Level 1&2, Hazardous Materials Operations, and Technical Rescue/ Vehicle Machinery Rescue. Recruit Class 0414 members are: Taylor Cornelius, Aaron Hale, Edward Eason, Chad Page, Mary Beth King, Scott Gregory, Bill Windsor, Chris Kearney, Lee Blackwell, and Justin Mitchell.





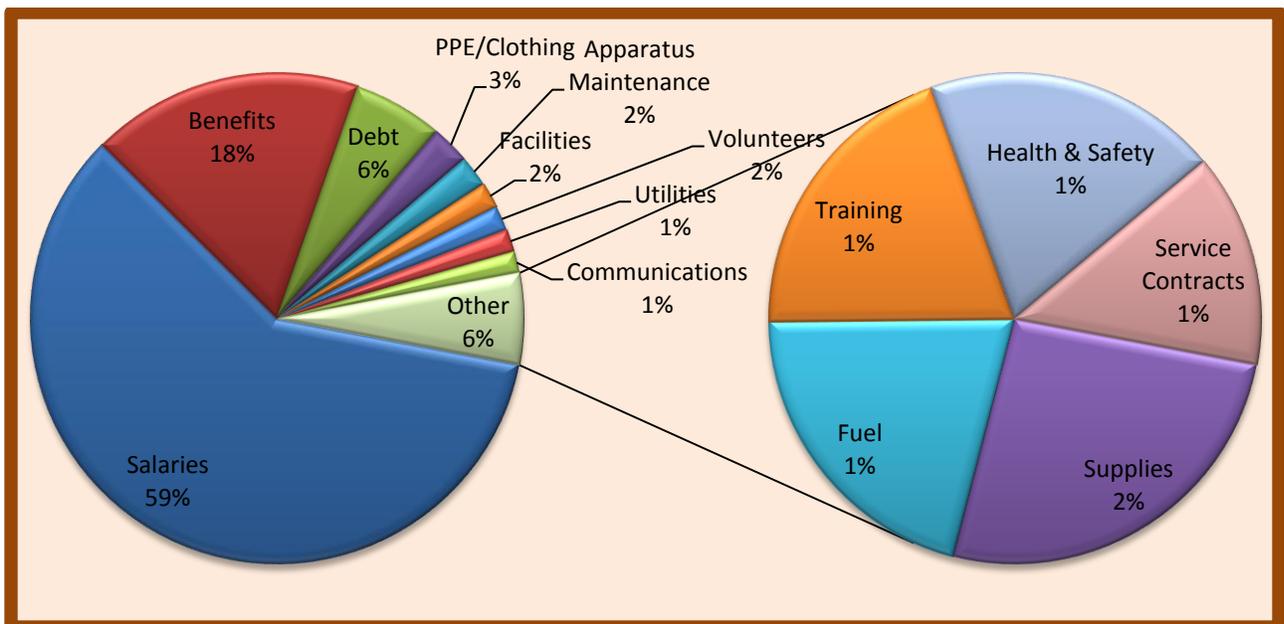
### June 28, 2015

Firefighter First Class James Kimley, Scott King, Ben Davis, Bryon Timberlake, Nick Tart are promoted to Lieutenants and Lieutenant Bryan Wright and Ian Moffatte are promoted to Captain.

### Budget

The Wake Forest Fire Department's budget is approved by the Board of Directors each year. The department operates on a July 1 through June 30 fiscal year. The budget includes all aspects necessary for the fire departments operation including personnel, operating, and capital costs. WFFD budget for FY 2015 was \$5,080,662.

### Expenses



*The above graph compares the major expense groups*







